



COMPLAINT FORM

Police Review Commission

1947 Center Street, 3rd Floor, Berkeley, CA 94704

<http://www.ci.berkeley.ca.us/prc>

email: prc@ci.berkeley.ca.us

(510) 981-4950 TDD (510) 981-6903 Fax: (510) 981-4955

Received by: _____

PRC CASE #: _____

(black ink preferred)

1

Name of Complainant: _____
last first middle

Sex: _____ Age: _____ Date of Birth: _____ Ethnicity/Race: _____

Home Address: _____
street city state zip

Work Address: _____ Occupation: _____

Home Phone: (____) _____ Work Phone: (____) _____

Alternate address: _____ Phone: (____) _____

Please note: Complainants must advise the PRC of any changes of address or phone; failure to provide the PRC current information or means for PRC to contact the complainant may result in dismissal of the case.

2

Location of Incident: _____

Day, Date & Time of Incident: _____

Complaints must be filed within 90 days of the time you became aware of the incident. The Commission may extend this time limit another 90 days; however, officers may not participate in the process in late-filed cases.

Please describe any injuries suffered. _____

Where and by whom were the injuries treated? _____

Were photos taken of the injuries & by whom? _____

Did anyone videotape the incident? _____ If you intend to submit the videotape as evidence, a copy of the videotape should be provided at the time of filing this complaint. If unable to submit at time of filing, alternative arrangements for timely submission of the videotape must be made with the PRC investigator.

Were you arrested? _____ Criminal Charges Pending? _____ BPD Report/Citation #: _____

Please note: If you have criminal charges pending, you should consult an attorney before filing your PRC complaint.

3

SUBJECT OFFICER INFORMATION				(FOR OFFICE USE ONLY)	
Badge #	Name	Sex	Race	Allegation	Disposition

4

Please provide a factual description of the incident that forms the basis of your complaint. Your statement will be used by the PRC to form its allegations against the officer(s) and to determine whether the facts as you have described them reflect that the officer engaged in misconduct. It is therefore important that you include a detailed factual description of the events of which you complain (use additional pages if necessary):

MEDIATION ALTERNATIVE: Your case will be reviewed to determine if it is appropriate for mediation.

Date incident reported to other Berkeley departments: Berkeley PD: _____ City Manager: _____

I hereby certify that, to the best of my knowledge, the statements made herein are true. I also understand that my verbal testimony before a Board of Inquiry shall be given under oath.

Date signed

Please note: A PRC investigator must interview the complainant before the case can be scheduled for a hearing. A complainant's failure to provide an interview may result in dismissal of the case. The Berkeley Police Review Commission is a public agency and as such its records and files are public information.